



## BASIC INFORMATION

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Your abstract has been accepted for oral presentation – congratulations! But what does this mean?

- You need to register for Workshop participation.
- You need to produce a paper and a presentation.

## DEADLINES

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- **One author** per paper **must register** for the Workshop. As a **speaker** you are eligible for a special reduced participation fee as long as you register by **13 August 2024**. After that date, the fee for “Speaker late registration” applies. For fees, visit: <https://windintegrationworkshop.org/fees/>. As a **student**, you may choose the lower fee applicable in the respective time scheme.
- The full paper and the signed and scanned copyright form must be submitted by **02 September 2024** via the Online Submission & Registration Platform: <https://coms.app/regridweek2024> → *Left menu* » *Your Account* » *Authors' Corner*
- Your presentation slide deck (.pptx) must be submitted between **03 September and 03 October 2024** via the Online Submission & Registration Platform.

## GUIDELINES FOR PREPARING THE PAPER

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### TEMPLATES AND DATA FORMAT

- All templates and required forms are provided on the Online Submission & Registration Platform: <https://coms.app/regridweek2024>  
*Left menu* » *Your Account* » *Authors' Corner* » *Submission guidelines & Templates*
- **Word and LaTeX** templates can be downloaded there. These templates are based on the IET paper template in the paper **format of DIN A4**. Please use these templates as basis for your paper.
- Data format: Word (.docx, A4) or PDF (600 dpi, open/without security restrictions) / images need to be of sufficient quality for printing

### MAXIMUM NUMBER OF PAGES

- In general, the full paper of a speaker should not exceed the maximum number of pages: **8**

### ORTHOGRAPHIC NOTE FROM THE EDITOR

In order to harmonise the different versions for the printed proceedings we kindly ask you to use the following spelling versions:

- When referring to MODELLING/MODELING use the British spelling **MODELLING** (double LL).
- When referring to FARMS/POWER PLANTS use the term **POWER PLANTS** – at least in the paper title

### GRAPHICS

- The manuscript's graphics should have resolutions of 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for colors.
- Graphics should be inserted into the manuscript file rather than using copy and paste.
- Do not link to a graphic but insert the graphic into the manuscript instead.



## FONTS

- The manuscript must use fonts that allow embedding and subsetting (including the base fonts)
- Failure to embed and subset fonts is the biggest obstacle to prepare a proper printable PDF file
- All Type 1 fonts are embeddable, only some TrueType fonts are embeddable
- Do not embed fonts in a graphic file

## REQUIREMENTS FOR CREATING PDF FILES

- DO NOT use password protection in the PDF file
- All fonts, including the standard (base) fonts, must be embedded and subset in the PDF
- In "Settings -> Job Options -> Compression" of Writer/Distiller set the downsampling resolution to 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for color

## GUIDELINES FOR PREPARING THE PRESENTATION

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- You can use your own company layout for the Powerpoint presentation
- For your presentation please use an **aspect ratio** of **16:9**
- Upload your presentation **after 02 September 2024** to the Online Submission & Registration Platform:  
<https://coms.app/regridweek2024> via the *Presentation upload* button here:  
*Left menu » Your Account » Authors' Corner » Submission/s*

## FURTHER INFORMATION

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### REGISTRATION

- As a speaker you are eligible for a special reduced participation fee as long as you register by **13 August 2024**.
- To register, access your account in the Online Submission & Registration Platform:  
<https://coms.app/regridweek2024> → *Left menu » Your Account » Event Registration*
- **One** author per paper **must** register for the Workshop, **only one** author per paper is entitled to the speaker ticket.
- Please indicate your submission-ID in the registration (see notification email for your **submission-ID**) – Example: WISO24-XYZ

### PRELIMINARY WOPRKSHOP AGENDA

- The agenda is published here: <https://windintegrationworkshop.org/agenda/> and on the *Welcome page* of the Online Submission & Registration Platform
- The Workshop **agenda** will be **updated regularly** and **changes** can occur until the start of the Workshop, so please make sure to **check it from time to time**.

### INTRODUCE YOURSELF TO THE AUDIENCE – SUBMIT SHORT CV

- Please introduce yourself to the participants of your session, this information will be displayed on the introductory session slides. Remember to keep it short.
- The Online Submission & Registration Platform <https://coms.app/regridweek2024> provides a form for some lines of your CV: *Left menu » Your Account » Authors' Corner » Submit Speaker CV*.

# 23rd Wind & Solar Integration Workshop

organized by energynautics



08-11 OCT '24

HELSINKI  
FINLAND



## SHOW YOUR FELLOW PARTICIPANTS WHO YOU ARE – UPLOAD YOUR PHOTO FOR THE WORKSHOP WEBSITE

- The Online Submission & Registration Platform <https://coms.app/regridweek2024> provides an upload button for your photo for the publication on the Workshop website and the introductory session slides:  
*Left menu » Your Account » Authors' Corner » Upload Speaker Photo.*
- Please upload the following picture format:
  - photo (head shot) as .jpg, .png or any of the popular photo file formats, preferably in the size of 250 x 250 px.